

# MAKING A RECOMMENDATION

- Click on **view review** to open any review.

The screenshot displays a manuscript review interface for JID-2017-0361.R2. The top navigation bar includes 'ED Recommendation' and 'Track Author Form', both highlighted with a red oval. The main content area is divided into several sections:

- Manuscript Information:** Shows the manuscript ID, title, author (Judd, Anita), and submission details. It also lists 'Track Author Form' (0 of 1 completed) and 'ED Recommendation' (Due 28-May-2022).
- Audit Trail:** Provides links for HTML, PDF, Supplemental Files, Original Files, Abstract, Cover Letter, and External Searches.
- ED Recommendation:** Contains a 'Rate the Priority for this Paper' section with radio buttons for High, Above Average, Average, Low, and Not suitable for JID. Below this is a section for 'Should the authors be instructed to the manuscript?' with 'Yes' and 'No' options.
- Recommendation:** A dropdown menu is open, showing options: Accept, Accept with minor revisions, Revise & re-review, and Reject (which is selected).
- Comments:** Includes 'Confidential Comments to the Editor' (stating the manuscript is not up to JID standards) and 'Comments to the Author' (a placeholder text).
- Reviews:** Shows the number of reviews required (1) and a list of reviewers. The 'view review' button for the reviewer 'Associate, An' is highlighted with a red box and a red arrow.
- Version History:** Lists previous versions of the manuscript, including JID-2017-0361.R1 and JID-2017-0361.

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ED Recommendation Track Author Form

**JID-2017-0361.R2** Submitted: 21-Sep-2020; Last Updated: 21-Sep-2020; 3 days, 23 hours in review

OA - title  
Judd, Anita (proxy) (contact)  
Original Article  
Track Author Form (Due 22-Oct-2020)  
0 of 1 completed  
ED Recommendation (Due 28-May-2022)

CE: Not Assigned  
ED: [Blalock, Elizabeth](#)  
EIC: [Udey, Mark](#)  
ADMIN: [Blalock, Elizabeth](#)  
PROD: [Forgeng, Sarah](#)

HTML PDF Supplemental Files Original Files Abstract Cover Letter External Searches

**ED Recommendation**

**Rate the Priority for this Paper**

High

Above Average

Average

Low

Not suitable for JID

Should the authors be instructed to enlist a native English speaker or a professional editor to review the manuscript?

Yes

No

# reviews required to make decision: 1

[Associate, An](#)

- Accept with minor revisions
- [view review](#)
- [rescind](#)

**Recommend a Decision for this Paper**


|                       |                                       |
|-----------------------|---------------------------------------|
| <input type="radio"/> | Accept                                |
| <input type="radio"/> | Minor Revision (Accept with Revision) |
| <input type="radio"/> | Revision and Rereview                 |
| <input type="radio"/> | Reject                                |

This is your score sheet.

These are your recommendation choices.

# MAKING A RECOMMENDATION

- Complete the score sheet, then click **Submit**.
- Clicking **Save as Draft** will only save the recommendation. The Editor will not see it.

Private comments, including recommended decision 

Comments to be included in the decision letter 

**Recommend a Decision for this Paper**

Accept

Minor Revision (Accept with Revision)

Revision and Rereview

Reject

**Comments**

Confidential Comments to the Editor

Give detailed comments supporting your recommendation.

Comments to the Author

For Rejection: Give clear reasoning for the authors.  
For Revision: List mandatory (i.e. required for acceptance) and suggested (for consideration) revisions separately.

Save as Draft  Submit